

Supervisor: _____

Date: _____

Location: Lapford Mill, Devon · Activity: Construction / Maintenance of 7¼" Gauge Railway

1. Welcome

Thank you for volunteering. Your safety and that of others is the first priority.

All volunteers must follow instructions from the Team Leader or Supervisor.

2. Site Rules (Mandatory)

- Follow supervisor instructions at all times.
- No public access during work sessions.
- Lone working is not allowed.
- Report hazards immediately.
- Stop work if something feels unsafe.
- Alcohol and drugs are strictly prohibited.
- Suitable clothing must be worn.

4. Personal Protective Equipment

- ✓ Safety boots
- ✓ Gloves
- ✓ High-visibility clothing

Additional PPE issued as required.

5. Emergency Procedure

1. Stop work immediately.
2. Alert Supervisor immediately.
3. Call **999** if required.
4. Provide location:

Lapford Mill, Lapford, Devon [Postcode]

First Aid Kit Location:

First Aider on Site:

6. Welfare

- Drinking water available at all times.
- Take regular breaks when needed.
- Inform supervisor of any medical issues affecting safety.

3. Key Hazards on This Site

⚠ Water Hazards — Primary Site Risk

The grounds contain a water leat and areas of open water.

- Keep a safe distance from all water edges.
- No working alone near water — two-person rule.
- Do **NOT** enter water to attempt rescue — throw line only.
- Alert supervisor immediately if someone falls in.

Manual Handling

- Use team lifts for rails and sleepers.
- Lift with your legs, not your back.
- Ask for help — do not overexert.

Tools

- Only use tools you are confident operating.
- Wear eye protection when required.
- Inspect tools before use — report defects.

Ground Conditions

- Uneven surfaces and loose ballast present throughout site.
- Wear sturdy safety footwear at all times.

Ground Conditions

Name	
Signature	

7. Volunteer Declaration

I confirm I have received a safety briefing and agree to follow all site safety rules.

Name	Signature	Date